



## Pilot to Report Learner CME Completion Data for the Tennessee Board of Registration in Medicine

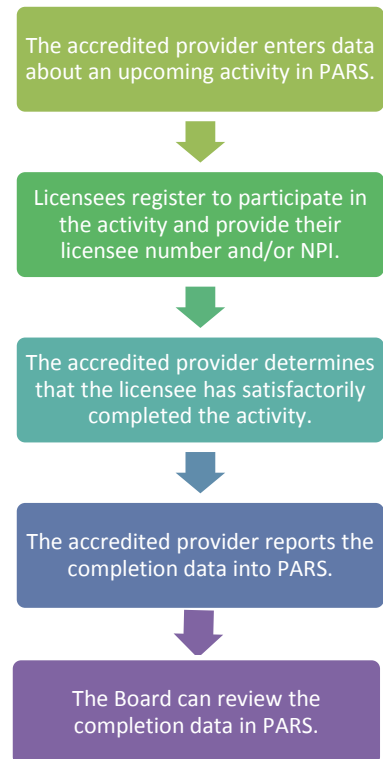
Thank you for your interest in collaborating with ACCME to share CME learner completion data for Tennessee licensees with the Tennessee Board of Registration in Medicine (Tennessee Board). This pilot project is designed to examine the feasibility of and reaction to the sharing of this information, and determine if it is valuable to the physician, the accredited provider, and to the Tennessee Board.

Accreditation standards allow providers accredited by the ACCME system to:

1. Verify participation and issue CME credit.
2. Retain participation records for six years after the activity.

Entering completion data for licensees is not an obligation of providers accredited by ACCME. As part of this pilot program, the Tennessee Board stipulates that it will recognize the credits reported in the ACCME's Program and Activity Reporting System (PARS) for the purpose of license renewal if the accredited provider has,

1. Entered the ACCME-specified data into PARS for the activity.
2. Granted the ACCME permission to share the specific data that is entered into PARS with the Tennessee Board.
3. Obtained consent from licensees who participate in the activity to report their participation to the ACCME and Tennessee Board. We anticipate that this permission could be provided
  - a. By written consent
  - b. By implied consent following the provision of various disclosures and announcements within or as part of the activity.
4. Enter the ACCME-specified data into PARS for the licensee participants.



### Responsibilities of the Tennessee Board

As part of this pilot program, the Tennessee Board agrees to,

1. Communicate with the licensee community that the Board,
  - a. Has partnered with ACCME and a group of accredited providers to undertake this pilot.
  - b. Will recognize credits reported into the PARS system for quantifying the engagement of the physician in professional development.
2. Review the information in PARS when making re-licensing determinations about physicians.
3. Acknowledge that ACCME is relying on the representation of accredited providers as to the accuracy of the information entered into PARS.

## Responsibilities of Accredited Providers Participating in the Pilot

As part of this pilot program, the accredited provider agrees to,

1. Comply with ACCME accreditation requirements.
2. Obtain the NPI and/or state licensure number from any learner who is a Tennessee licensee and who has given permission to have their completion data reported in PARS.
3. Compile and upload the completion records within 30 days of the activity using
  - a. Manual entry
  - b. Upload of a tab-delimited or XML dataset
  - c. Web-transfer from a learning management system.
4. Resolve any learner completion data errors.
5. When reporting learner completion data, indicate if the activity met the expectations of the Tennessee Board for pain education. The [Tennessee Chronic Pain Guidelines](#) are accessible through the Tennessee Department of Health website.

Field Name	Description
NPI and/or TN state licensure number	The National Provider Identifier is a unique 10-digit number issued by the Centers for Medicare and Medicaid Services. The Tennessee state licensure number is issued by the Tennessee Board of Registration in Medicine. Learners can be reported with either ID; however, the use of only the NPI may result in higher incidence of reporting errors.
First Name	Learner's first name
Last Name	Learner's last name
Date of Birth	Month and day (MM/DD) of learner's birth
Completion Date	Date the learner completed the activity
Number of Credits	The number of credits a learner has earned for the activity
Type of Credit	CME and/or Pain Education

As part of our research for this pilot program, the Accredited Provider also indicates their willingness to compile and share (in writing or in interviews):

1. Any challenges experienced.
2. Solutions identified.
3. Reactions from physicians or others.

### Reporting Learner Data in PARS:

The learner reporting interface in PARS can be accessed from the Program and Activity Data screen in PARS. See screenshots on the next pages.

Supplemental materials will be provided for organizations using the batch upload or web service options.

### Timeline and Milestones:

Following is a list of high-level milestones for the project:

Milestones:	
• Agreement with Tennessee Board	• January 2018
• Discovery and requirements verification	• November 2017 – January 2018
• Technical development of the system	• February – April 2018
• Testing of the System	• May 2018
• Training of Accredited Providers	• June 2018
• System open to receive this information	• July 2018
• Conference calls with participating providers and the Tennessee Board	• Ongoing

From the learner reporting interface, providers can select the activity for which they would like to enter learners:

From here, providers may enter the learner's information:

**Learner Summary** Search for Learner Activities by using the filters below COLLAPSE FILTER ▲

ACTIVITY TITLE:  PROVIDER ACTIVITY ID:  BOARD NAME:  REPORTING YEAR:

Showing 1 - 20 of 514 Activities

ACCME ACTIVITY ID	ACTIVITY TITLE	ACTIVITY TYPE	BOARDS	LEARNERS LAST UPDATED	Learner Records' Status			
					Submitted	Accepted	Rejected	
200929735	Tennessee Course	Course	TN	06/18/2018	0	1	0	<b>ADD PARTICIPANTS</b>

**Tennessee Course** ACCME Activity ID: 200929735, Provider Activity ID: TN1

ACTIVITY TYPE	ACTIVITY DATE	REPORTING YEAR	AMA PRA CATEGORY 1 CREDITS™
Course	01/15/2018	2018	5

**Learner Data** Showing lines 1 - 1 of 1 result(s) found FILTER OPTIONS ▼ **TN** Tennessee Board of Medical Examiners SELECT BOARD ▼  
Board Points/Credits: 5.00

FIRST NAME	LAST NAME	DATE COMPLETED	DOB	LEARNER ID #	NPI	STATUS	CREDITS/POINTS	AMA PRA CAT 1	PAIN MANAGEMENT
Sarah	Test	01/20/2018	1/1	555555	8888888888	Accepted	2	Yes	No

AMA PRA Cat 1
  Pain Management
 OTHER BOARDS