



ACCME Accreditation Fees

The following outlines the fees charged to ACCME Accredited Providers. These fees are subject to change. Please contact the ACCME if you have specific questions about ACCME Accreditation fees.

Accreditation Fee	Amount
Pre-application Fee (for the consideration of a Pre-application for ACCME Accreditation)	\$500
Initial Accreditation Fee (for the consideration of a Self-Study for Initial Accreditation)	\$5,000
Reaccreditation Fee (for the consideration of a Self-Study for Reaccreditation)	\$5,000
Extension Fee (for the extension of the deadline for submission of a Self-Study for Reaccreditation)	\$500
Expenses for Survey Team (based on actual costs)	Vary, but average \$600 for face-to-face or televideo survey, and \$2,000 for on-site survey
Annual Accreditation Fee (payable in every full year of accreditation)	\$1,400
Progress Report Fee (for the consideration of a Progress Report)	\$900

ACCME Procedures

Submission of Fees: Providers are required to submit payment of all required accreditation fees prior to the ACCME's consideration of an Accreditation Review Committee (ARC) recommendation. Failure to do so will result in a one-cycle deferral of the ARC's recommendation. Failure to do so within that one-cycle deferral will result in a non-accreditation decision at the next regularly scheduled ACCME meeting.

Late Fees: If the ACCME receives a Self Study for Reaccreditation after the specified deadline, it will assess a late fee in the amount of 10% of the Reaccreditation Fee. If the ACCME receives an accreditation Progress Report after the specified deadline, it will assess a \$100 late fee. These fees must be paid in order for a provider to receive ACCME consideration of an accreditation recommendation.

If payment of the original fee, the late fee and submission of the required documentation are not received by the first ACCME meeting after the deadline, the ACCME will take action to change the accredited provider's accreditation status to probation.

If, at the second ACCME meeting after the deadline, payment of the original fee, the late fee, and the required documentation have not been received, the ACCME will take action to change the accredited provider's accreditation status to non-accreditation. The effective date of non-accreditation will be the same as the date of the ACCME action. Reversal of this action can only be accomplished by submission of a new Self Study for Reaccreditation.

Similarly, if the ACCME receives an Annual Accreditation Fee or Annual Report after the specified deadline, it will assess a late fee in the amount of 10% of the Annual Accreditation Fee. A monthly late fee equal to 10% of the amount owed will be charged on the first of each month following the due date until the Annual Accreditation Fee balance is paid in full and/or the Annual Report is submitted.

If ACCME does not receive the Annual Accreditation Fee and/or a completed Annual Report by the first ACCME meeting following the due date, the ACCME will take an action to change the accredited provider's accreditation status to probation. However, if payment and/or a completed Annual Report are received before the second ACCME meeting then the provider's accreditation status will revert back to its original status prior to the probation. If the ACCME does not receive the Annual Accreditation Fee and/or a completed Annual Report by the second ACCME meeting following the due date, the ACCME will take action to change the accredited provider's accreditation status to non-accreditation. The effective date of non-accreditation will be the same as the date of the non-accreditation action. Reversal of this action can only be accomplished by submission of a Self Study for Reaccreditation.

Expenses for Survey Team: All providers applying for initial accreditation or reaccreditation are required to participate in an ACCME survey. Providers are responsible for surveyors' travel and meal expenses incurred in accordance with ACCME's policies regarding reimbursable expenses for volunteers, in addition to the Initial Accreditation or Reaccreditation Fee.

Non-Accreditation or Voluntary Withdrawal of Accreditation: The usual effective date for non-accreditation decisions is one year from the date of the Council's non-accreditation action. In certain cases, a shorter time frame may be assigned. Providers that receive non-accreditation decisions are responsible for payment of all fees, including the Annual Accreditation Fee, and submission of all required documents until the effective date of non-accreditation. Failure to do so will result in immediate non-accreditation.

If an applicant for reaccreditation cannot meet the ACCME's accreditation process deadlines, their accreditation term may be extended once, by four months, with written request from the applicant. The accreditation status of a provider will automatically revert to non-accreditation at the end of their accreditation term unless ACCME has taken action to extend their term of accreditation, or ACCME has rendered a new accreditation decision.

Providers must notify ACCME in writing of their intent to voluntarily withdraw from the ACCME accreditation system. No rebates will be given for Annual Accreditation Fees collected from providers requesting voluntary withdrawal.